

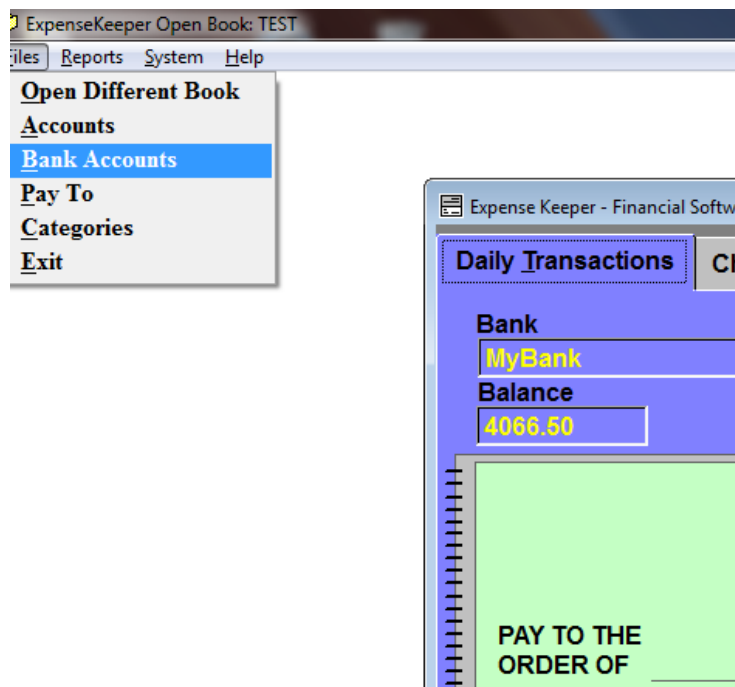
ExpenseKeeper Build XP20110106 Modifications

1) Modified to allow for default bank account to be designated.

Instructions for setting up a default bank account in ExpenseKeeper.

The default bank account feature allows the user to designate which bank account is the default. This account then will be the first account selected when processing occurs such as writing checks, and entering debits and deposits.

After applying this new build, open your financial book. From the main menu select the 'Bank Accounts' option under the Files pull down.



Select the Bank Account you want as your default, and click the change control.

The screenshot shows a software window titled "Bank Accounts" with a sub-header "Bank Accounts". Below the header are four tabs: "Accounts", "Details", "Notes", and "Checks". The "Details" tab is active. The form contains the following fields and controls:

- Bank Number: Use As Default Bank
- Bank Account Name:
- Last Check Number:
- Balance:
- Reconciled Balance:
- Income Account:

At the bottom of the form are two buttons: "SAVE" and "Abort".

Click the check box 'Use as Default Bank'. Click 'Save', and exit from the Bank Accounts Screen.

When checks, debits, or deposits are entered the Default Bank account will appear as the default account.